The Cutting Crafterum Collection
Have you got them all?

Christmas Vol.1
   Alphabet
Romance Vol.1
   Easter
Celebrations
Home Sweet Home
Romance Vol.2
Daydreaming
Christmas Vol.2
   Play
   Pop
Decorative Dimensions
   Vol.2
Days Out
   Spring
Love Is In The Air
Daydreaming 2

Shopaholic
   Making Me Time
Feeling Festive
Sunshine Days
Pretty And Purposeful
Tea and Cakes
Trick Or Treat
   Ephemera
Pretty and Purposeful 2
Just My Type
Just Be Mine
Pretty and Purposeful 3
Complete Card Making
   Free Time
   Ephemera 2

NEW!
Christmas Selection Box
Contents

Project Page

Designer Tips ....................... 4
Embellishment Toolbox .. 5
Festive Advent Calendar ...................... 6-8
Presents Wall Plaque ...... 8
Santa’s Sleigh ..................... 9
Jingle Express ............ 10-13
Snowman Drawers .. 14-16
Yuletide Candles ............. 17
Snowflake Tree ............. 18-19
Winter Shadow Box ....... 20
Winter Village ............. 21-26
Winter Sled ...................... 27
North Pole Sign Post ..... 28
Gingerbread House ..... 29
Christmas Tree Shelves ...................... 30
Rustic Wreath ..................... 31
Belly Boxes ....................... 32
Drop Out Gift Boxes ...... 33
Gift Wrap Toolbox ........ 33
Table Decorations .......... 34
Christmas Countdown.. 36
Tree Advent Calendar... 37
Santa Stop Here Sign.... 38
Angel Tree Topper ........ 39
Baubles ......................... 40-45
Snow Globe Shaker Card ................................ 46
Christmas Eve Card ...... 47
Christmas Street Card .. 48
Fonts .......................... 48-49
Designer Tips

Some of the projects within the book use construction board. If you are using 750 micron construction board you will need to cut four layers of each section. If you are using 1000 micron construction board you will need to cut three layers of each section.

Working with construction board

You will need:

- A sanding block
- A good PVA glue
- An alcohol marker to colour the edges of each section
- Patterned papers from the USB or from your stash

Once you have cut and glued the construction board layers together you can then cover them with patterned paper or paint before assembling.

Make sure you let each section dry before moving on to the next.
Embellishment Toolbox

Contained on the Christmas Selection Box USB is the Embellishment Toolbox. This is a collection of small designs and pieces we have used throughout the USB to decorate the projects and designs.

When making the projects, please use the embellishments contained to personalise and decorate your own projects.

We have also included Stencils and Window Vinyls in this USB for you to resize and cut to further personalise the projects.
Festive Advent Calendar

Finished size - 11 inches x 9.5 inches

Cutting List
Cut from construction board:

Box
1 x Base
24 x Door 1 or Door 2
2 x Front and Back
2 x Sides
1 x Top
1 x Inset Top

Front and Back Shelves
2 x Shelving Back
4 x Shelf
2 x Top

6 x Divider

Sides Shelves
2 x Shelving Back
4 x Shelf
2 x Divider
2 x Top

Cut all of the above out twice from card or patterned paper.

Cut from acetate:

24 x Acetate Door Hinge
Embellishments
1 x Numbers
1 x Inside Embellishments
8 x Sides Embellishment

1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section on both sides with card or patterned paper. Do not cover the Front and Back and Side sections yet as the Doors will need attaching first. Allow to dry.

3. Use an alcohol marker to colour the edges of each section.

To Build the Inside:

1. Start by laying the Base piece down flat. Using the Shelves as a guide glue one of the Front and Back Shelving Back onto the Base. The Front and Back Shelving Back has an extra 4mm at the top of the piece so make sure to glue it the correct way up.

2. Using the Shelves as guides glue the Sides Shelving Back onto the Base.

3. Glue the final Front and Back Shelving Back onto the Base.

To Build the Front and Back Shelving:

1. Using three Divider pieces and two Shelf pieces, slot them together and secure with glue as necessary.

2. Once dry glue the Shelf and Divider pieces onto the Front and Back Shelving Back, which should be glued onto the Base of the Box.

3. Repeat steps 1-2 to build another set of Front and Back Shelves.

4. Glue the Top piece in the top of both sides Shelving.

To Build the Sides Shelving:

1. Using one Divider piece and two Shelf pieces, slot them together and secure with glue as necessary.

2. Slot the Shelf piece onto the slots on the Front and Back Shelving Back and glue the Shelving in place on the Sides Shelving Back.
3. Repeat steps 1-2 to build another set of Sides Shelves.

4. Glue the Top piece in the top of both sides Shelving.

**To Build the Box:**

1. Attach all the Doors onto the Front and Back and Side pieces in the holes. If using the Acetate Hinges, hide these under the Card pieces glued to the construction board pieces for a neater finish.

2. Glue the Side piece onto the side of the Base.

**Embellishments:**

1. Glue the Numbers onto the Doors.

2. Glue the Inside Embellishments under the Box Top and on top of the Shelving Tops for the hidden 25th gift slot.

---

**Presents Wall Plaque**

**Finished size** - 10.75 inches x 14.5 inches

1. Glue the layers of construction board together to create the Present base. Allow to dry.

2. Cover the Present with card or paint. Allow to dry.

3. Use an alcohol marker or paint to colour the edges.

4. Layer up the pieces the Wrapping and Ribbon onto the Present and glue in place.

5. Create as many Presents as desired to create your Wall Plaque.

6. Glue the finished Presents together to create the Wall Plaque.

---

**Cutting List**

For each Present

Cut from construction board:

1 x Present
1 x Ribbon
1 x Wrapping
Santa’s Sleigh

Finished size - 9.5 inches x 11 inches

Cutting List
Cut from construction board:
1 x Back
2 x Base Skids Patterned
2 x Base Skids Solid
1 x Base
1 x Front
1 x Seat Front
1 x Seat Top
2 x Side
3 x Support

Cut all of the above out twice from card or patterned paper.

1. Glue the Front onto one side of the Base.
2. Glue the Back onto the opposite side of the Base.
3. Glue the Side pieces onto either Side of the Base.
5. Glue the Seat Top on top of the Seat Front.
6. Glue the Base Skids to the Base Skids Solid.
7. Glue both Skids on either side of the Base underneath.
8. Glue the Supports between the two Skids to strengthen.
9. Embellish as desired.
Jingle Express

Finished size - 24 inches x 6 inches

Cutting List
Front
1 x Front Support
1 x Front
1 x Front Wrap
1 x Front Embellishments

Cab
1 x Door Acetate
1 x Cab
1 x Door
1 x Embellishments
1 x Mats
1 x Roof

Carriages (per carriage)
Mix and match the Door and Window pieces to create your own carriages.

1 x Door 1 and Door 2
1 x Door 1 and Window 2
1 x Window 1 and Door 2
1 x Roof
2 x Icicles
Cut as many Door and Window Mats and Embellishments as required to match your Carriage.

Sleigh
1 x Sleigh 1
1 x Sleigh 2
1 x Sleigh Mats

Wheels
Front of the Train
1 x Front
2 x Front Mat
4 x Small Wheel Base  
(Construction Board)  
8 x Small Wheel Base (Card)  
4 x Small Wheel  
2 x Large Wheel Base  
(Construction Board)  
4 x Large Wheel Base (Card)  
2 x Large Wheel  
1 x Snow Plough

**Per Carriage/Sleigh**  
1 x Carriage  
2 x Carriage Mat  
4 x Large Wheel Base  
(Construction Board)  
8 x Large Wheel Base (Card)  
4 x Large Wheel

**Additional Items**  
Ribbon/String  
Brads

**Front:**

1. Taking the Front Support piece, fold along the score lines and glue the tabs in place to create a box.

2. To make the Boiler of the Train, take the Front piece and curve the large piece to form a cylinder and then glue the tab in place.

3. On either end of the Boiler glue the circles in place.

4. Glue the Boiler in place centrally on top of the Support piece, sitting flush against the front edge.

5. Taking the Front Wrap pieces, glue the rectangular piece onto the tabs on the rounded end pieces.

6. Place the Wrap over the Boiler and Support and glue the tabs in place underneath the Support.

7. Glue the rectangle pieces from the Front Embellishments over the Boiler/Front Wrap. Layer the circles up to and glue to the front of the Train.

**Cab:**

1. Glue the Door pieces in place over the Acetate piece.

2. Taking the Door Acetate piece glue the tab in place onto the door on the Cab.

3. Glue the Mats and Embellishments in place onto the Cab.

4. Fold along the score lines on the Cab piece and glue the tabs in place to form the Box for the Cab.

5. Fold along the score lines on the Roof piece and glue the tabs in place.

6. Glue the Roof on top of the Cab.
centrally, the Roof will overhang over each side.

7. Glue the Cab in place onto the Front Support of the Train.

Carriage:

1. Taking your chosen Door and Window pieces, glue the corresponding Mats and Embellishments onto your Carriage pieces.

2. Glue the two Carriage pieces together to form the net for the Carriage and then, fold along the score lines and glue the tabs in place to form the Carriage.

3. Fold along the score lines on the Roof piece and glue the tabs in place.

4. Glue the Roof on top of the Carriage centrally, the Roof will overhang over each side.

5. Glue the Icicles in place around the edge of the Roof.

Sleigh:

1. Glue the Mats in place.

2. Glue the two Sleigh pieces together to form the net for the Sleigh.

3. Fold along the score lines on the Sleigh and glue the tabs in place.

To Assemble:

1. Glue one end of the Ribbon to the underside of the Front of the Train and then glue the other end to the underside of the Carriage. Allow a 2cm gap in between each section of the train, this will allow the train to move when on the Tracks.

2. Repeat step one with the Carriage and Sleigh sections.

Wheels (To make each Wheel):

1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section on both sides with card or patterned paper. Allow to dry.

3. Use an alcohol marker to colour the edges of each section.

4. Glue the Wheel Mats in place.

5. Using a Pokey Tool, pierce a hole though the centre of the Wheel Mats for your Brad to go through.

For the Front of the Train:

1. Glue the Mats in place onto the Front piece and Snow Plough.
2. Glue the tabs in place on the Front piece.

3. Glue the Snow Plough in place onto the front of the Front piece.

4. Taking a Small Wheel, align with the cross on the front of the Train and place a Brad through all of the holes and secure in place.

5. Repeat step four with the other wheels secured in place with a Brad through the other two crosses.

6. Repeat step four and five with the other side of the Front of the Train.

**For the Carriage and Sleigh:**

7. Glue the Mats in place onto the Carriage piece.

8. Fold along the score lines and glue the tabs in place.

9. Taking one of the Large Wheels, align with a Cross on the Wheel Carriage piece and place a Brad through all of the holes and secure in place.

10. Repeat step three with all of the Wheels for the Carriage.

**Train Tracks Cutting List**

Cut from construction board:
- 4 x Curved Track 1
- 4 x Curved Track 2
- 2 x Straight Track 1

1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section on one side with card or patterned paper. Alternatively, paint the pieces. Allow to dry.

3. Use an alcohol marker to colour the edges of each section.

4. For each Track piece, align the smaller Track piece on top of the larger piece and glue in place. Allow to dry.

5. Align the strips from the same file on top of the base piece and glue in place.

6. Repeat steps 4 and 5 with all your Track pieces.
Snowman Drawers

Finished size - 13 inches x 9.5 inches

Cutting List
Cut from construction board:
Main Unit
Base
1 x Back
2 x Base and Top
2 x Side
Middle
1 x Back
1 x Top
2 x Side
Top
1 x Back
1 x Top
2 x Side

Drawers (per drawer)
1 x Base
2 x Front and Back
2 x Side

Cut all of the above out twice from card or patterned paper.

Head
1 x Base
2 x Front and Back
2 x Side
Hat
1 x Base
2 x Front and Back
2 x Side
1 x Top
1 x Base Inset

Embellishments
2 x Buttons

Cut all of the above out twice from card or patterned paper.

1 x Face Embellishment

1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section on both sides with card or patterned paper. Allow to dry.

3. Use an alcohol marker to colour the edges of each section.

Main Unit:

1. To build the Base; glue the Side pieces onto the edge of the Base piece. Allow to dry.

2. Glue the Back piece in place onto the edge of the Base and Side pieces. Allow to dry.

3. Glue the Top piece in place, gluing to the Back and Side pieces. Allow to dry.

4. To build the Middle. Glue the Side pieces onto the edge of the Top piece. Allow to dry.

5. Glue the Back piece in place onto the edge of the Top and Side pieces. Allow to dry.

6. Repeat steps 4 and 5 to make the Top section.

7. Align the Middle section centrally on top of the Base and glue in place along the Side and Back pieces. Allow to dry. Repeat with the Top section on top of the Middle section.

Drawers:

1. Glue the Side pieces onto the edge of the Base piece. Allow to dry.

2. Glue the Front and Back pieces in place onto the edge of the Base and Side pieces. Allow to dry.

3. Taking the Buttons, glue the two matching Buttons together to form the Handles for the Drawers. Glue as many layers of construction board together as required to create the depth of Handles needed. Glue one Button Handle onto the front of each Drawer.

4. Place the Drawers into the Main Unit.
Head:

1. Glue the Side pieces onto the edge of the Base piece. Allow to dry.

2. Glue the Back piece in place onto the edge of the Base and Side pieces. Allow to dry.

3. Glue the Top piece in place onto the Back and Side pieces. Allow to dry.

4. Glue the Front piece in place. Allow to dry.

5. Glue the Face Embellishments in place onto the Front of the Head.

6. Glue the Head centrally on top of the Main Unit.

Hat:

1. Glue the Side pieces onto the edge of the Top piece. Allow to dry.

2. Glue the Front and Back piece in place onto the edge of the Top and Side pieces to form the Hat. Allow to dry.

3. Glue the box centrally on top of the Base. Allow to dry.

4. Glue the Base Inset centrally to the underside of the Base of the Hat.

5. Place the Hat on top of the Head.

Tea Light Wraps

Finished size - 1.5 inches x 2.5 inches
Yuletide Candles

Finished size - 24 inches x 11.25 inches

Mylar
1 x Word Stencil

1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section on both sides with card or patterned paper. Allow to dry.

3. Use an alcohol marker to colour the edges of each section.

4. Glue the Candle Mats onto the corresponding Candle.

5. Using the Word Stencils, stencil one word onto the bottom half of each Candle.

6. Align the Ribbon pieces onto each Candle and glue in place.

7. Embellish the Candles with Holly and Berries.

8. Glue Base 1 onto Base 2. Allow to dry.

9. Slot each Candle into the relevant slot on the Base and glue in place. Allow to dry.

Cutting List
Cut from construction board:
1 x Candle 1
1 x Candle 2
1 x Candle 3
1 x Base 1
1 x Base 2

Cut all of the above out twice from card or patterned paper.

Card/Paper
1 x Candle 1 Mat
1 x Candle 2 Mat
1 x Candle 3 Mat
1 x Holly and Berries
1 x Ribbon

Finished size - 9 inches x 3 inches
Snowflake Tree

Finished Size - 10 inches x 10.5 inches
**Cutting List**
Cut from construction board:

**Tree**
1 x Snowflake 1-15  
1 x Centre  
28 x Spacer  

**Pot**
1 x Base 1  
1 x Base 2  
2 x Front and Back  
2 x Sides  

Cut all of the above out twice from card or patterned paper.

1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section on both sides with card or patterned paper. Allow to dry.

3. Use an alcohol marker to colour the edges of each section.

**Tree:**

1. Starting with Snowflake 1 slide it onto the Centre 1, aligning the Snowflake at the top and glue in place. Allow to dry.

2. Glue two Spacers in place below the Snowflake, either side of the Centre piece. Allow to dry.

3. Repeat steps 1 and 2 with the remaining Snowflakes, gluing them in number order, building the tree top down.

**Pot:**

1. Glue Base 1 on top of Base 2. Allow to dry.

2. Glue the Sides onto the edge of the Base, ensuring the slot in the Base faces upwards. Allow to dry.

3. Glue the Front and Back in place on the edge of the Base and Side pieces. Allow to dry.

4. Slot the Tree into the slot in the Base of the Pot and glue in place.
Winter Shadow Box

Finished Size - 11.2 inches x 11.2 inches

Cutting List
Box
2 x Back
2 x Front
2 x Side
4 x Frame
Scene
1 x 1-7
1 x Bird
1 x Deer

1. Fold along the score lines on one of the Side pieces to create a concertina. Glue one of the tabs onto one edge of one of the Back pieces. Allow to dry.

2. Repeat the step with the other Side piece and glue onto the opposite edge.

3. Starting with Scene 1, glue the sides of the frame onto the back fold of the concertina.

4. Taking Scene 2, glue the sides of the frame onto the next concertina fold. Allow to dry.

5. Repeat step 4 with the remaining Scene pieces to build up the Winter Scene. Glue the Deer in place onto Scene 3. Glue the Bird in place onto Scene 7.

6. Glue one of the Box Front pieces in place onto the Front of the Scene Box, gluing to the Side pieces.

7. Taking one Frame piece at a time, glue in place around the edges of the frame onto the Front and Back pieces to create the Frame.

8. Glue the Front and Back in place covering any tabs.
Winter Village

Finished size - 15.5 inches x 10 inches

Church - 8.5 inches x 7 inches
Shop - 4.75 inches x 4.5 inches
House 1 - 5.5 inches x 3.75 inches

House 2 - 7.25 inches x 4 inches

House 3 - 8 inches x 3.25 inches

House 4 - 4 inches x 4.5 inches

House 5 - 5.25 inches x 5 inches
Cutting List
Cut from construction board:

**Church**
Main Building:
1 x Back
1 x Front
1 x Side 1
1 x Side 2
1 x Roof 1
1 x Roof 2

**Side Building**
2 x Front and Back
1 x Side
1 x Roof 1
1 x Roof 2

**House 1**
1 x Back
1 x Front
2 x Side
1 x Roof 1
1 x Roof 2

**House 2**
1 x Back
1 x Front
1 x Side 1
1 x Side 2
1 x Roof 1
1 x Roof 2

**House 3**
1 x Back
1 x Front
2 x Side
1 x Roof 1
1 x Roof 2

**House 4**
1 x Back
1 x Front
1 x Side 1
1 x Side 2
1 x Roof 1
1 x Roof 2

**House 5**
1 x Back
1 x Front
2 x Side
1 x Roof 1
1 x Roof 2
1 x Porch Front
2 x Porch Side
1 x Porch Roof

**Shop**
1 x Back and Side
1 x Front and Side
1 x Roof

Cut from card:

**Church**
1 x Main Building
1 x Side Building
1 x Roof

**House 1**
1 x House 1
1 x Roof

**House 2**
1 x House 2
1 x Roof

**House 3**
1 x House 3
1 x Roof

**House 4**
1 x House 4
1 x Roof

**House 5**
1 x House 5
1 x Roof

Cut as many Roof Tiles as required.

**Embellishments**

**Church**
1 x Door
1 x Steeple 1
1 x Steeple 2
1 x Steeple 2 Mat
1 x Steeple 3
3 x Window 1
3 x Window 2

Cut as many Roof Tiles as required.

**House 1**
1 x Door
3 x Window 1
6 x Window 2
3 x Window 3

Cut as many Roof Tiles as required.
House 2
1 x Door
1 x Stairs
1 x Window 1
11 x Window 2
3 x Window 3
3 x Window 4
Cut as many Roof Tiles as required.

9 x Window 1
1 x Window 2
Cut as many Roof Tiles as required.

House 3
1 x Door
15 x Window 1
1 x Window 2
Cut as many Roof Tiles as required.

1 x Porch Front
2 x Porch Side

House 4
1 x Chimney 1
1 x Chimney 2
1 x Door
3 x Window 1
1 x Window 2
Cut as many Roof Tiles as required.

House 5
1 x Back Door
1 x Front Door
1 x Porch Window
5 x Window 1
3 x Window 2
2 x Window 3
Cut as many Roof Tiles as required.

Shop
1 x Door
1 x Sign

Inside Mats
Cut from acetate or vellum:

Church Main Building
2 x Front and Back
1 x Side

Side Building
2 x Front and Back
1 x Side

House 1
1 x Back
1 x Front
2 x Side

House 2
1 x Back
1 x Front
1 x Side

House 3
1 x Back
1 x Front

House 4
2 x Front and Back
1 x Side

House 5
1 x Back
1 x Front
2 x Side

Inside Mats and Embellishments:

1. If using the Inside Mats, glue them onto the back of the corresponding piece. Allow to dry.

2. Glue any Windows, Doors and the Shop Sign onto your building pieces. Allow to dry.

3. To make the Steeple for the Church. Fold along the score lines on Steeple 1 and glue the side tab in place and then glue the tabs in place for the Top.

4. Taking Steeple 2, fold along the score lines. Glue the side tab in place and then glue the other tabs in place on top of Steeple 1.
5. Glue the Steeple 2 Mats in place. Allow to dry.

6. Glue the side tab in place on Steeple 3. Then glue the base in place to create the Spire.

7. Glue the Spire centrally onto the top of the Steeple. Allow to dry.

8. Glue the Steeple onto the Church Roof when constructed.

9. To make the Stairs for House 2, fold along the scorelines on the largest piece to create a concertina. Taking one side glue the tabs one at a time onto the ‘L’ shaped piece to create the steps.

10. Glue the other ‘L’ shaped piece onto the tabs on the other side. Then glue the remaining rectangle piece onto the back and base of the stairs.

11. Glue the Stairs in place onto the front of House 2, below the Door once the House has been constructed.

12. To make the Chimney for House 4, fold along the score lines on Chimney 1. Glue the side tab onto the corresponding side. Allow to dry.

13. Glue the Chimney 2 pieces onto top of each side.

14. Once House 4 has been constructed, glue the tabs on the Chimney in place onto the Roof of the House.

**Base construction board build for all buildings:**

1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section with card, patterned paper or paint. Allow to dry.

3. Use an alcohol marker or paint to colour the edges of each section.

4. Taking the Side pieces, glue them to the back of the Front piece, aligning with edges. Allow to dry.

5. Glue the Back piece in place, onto the edges of the Side pieces. Allow to dry.

6. Glue the Roof in place on top of the Front, Back and Side pieces. Roof 2 should be 4mm longer than Roof 1 to allow for the piece to glue onto the edge of Roof 1. The Roof pieces should overhang.

**Church:**

1. Build the Main Building as instructed for the base build. Allow to dry.
2. To build the Side Building, glue the Front and Back pieces onto the Side piece. Allow to dry.

3. Align the Side Building onto the side of the Main Building with the cut out rectangle and glue in place. Allow to dry.

4. Glue the Roof in place onto the Side building.

5. Glue the Steeple onto the Roof of the Main Building on the Church.

**House 5:**

1. Build the Main Building as instructed for the base build. Allow to dry.

2. To make the Porch, glue the Porch Sides onto the Porch Front piece. Allow to dry.

3. Glue the Porch onto the front of the House where the rectangle cut out is. Allow to dry.

4. Glue the Porch Roof in place onto the Porch.

**Base card build:**

**Church House 1, 2, 3 and 4:**

1. Fold along the score lines for the building and glue the side tab in place to form the building. Allow to dry.

2. Glue the Roof in place on top of the building, gluing the tabs onto the inside of the building.

3. For the Church, build the Main Building and Side Building separately, then glue them together where the cutout rectangle is on the Main Building.

**House 5:**

1. Glue the Back and Side piece onto the Front and Side piece. Allow to dry.

2. Glue the Roof in place on top. Allow to dry.

3. Glue the Porch in place onto the front of the House where the rectangle cut out is.

4. Glue the Porch Roof in place onto the Porch.

**Shop:**

1. Glue the Back and Side piece onto the Front and Side piece. Allow to dry.

2. Glue the Roof in place on top. Allow to dry.
Winter Sled

Finished size - 13.5 inches x 7.5 inches

Cutting List
Cut from construction board
1 x Panel 1
1 x Panel 2
1 x Panel 3
2 x Skid
3 x Support Panel

Embellish as desired

1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section on both sides with card or patterned paper. Allow to dry.

3. Use an alcohol marker to colour the edges of each section.

4. To build the Sled lay out the Panel pieces. They should be laid out in a row; Panel 1, Panel 2, Panel 3, Panel 2 and Panel 1.

5. Secure the Panels in place using the Support Panels and gluing them onto the Back of the Panels.

6. Glue the Skids onto the side of the Panel 1 pieces.

7. Decorate with Embellishments as desired.
North Pole Sign Post

Finished size - 28 inches x 13 inches

1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section on both sides with card or paint. Allow to dry.

3. Use an alcohol marker or paint to colour the edges of each section.

4. Take one of the Pole Top and Base pieces and glue the Pole Sides onto the outside of it.

5. Glue one of the Pole Front and Back pieces onto one of the remaining sides.

6. Glue the last Pole Top and Base piece onto the top between the Sides.

7. Glue the last Pole Front and Back piece onto the remaining side.

8. Layer up the two Base pieces and the Base Solid piece and secure with glue. Wait to dry. Once dry insert the Pole into the hole and secure with glue as necessary.

9. Add Signs and Embellishments as desired.

Cutting List
Per Pole
Cut from construction board
2 x Pole Front and Back
2 x Pole Sides
2 x Pole Top and Base
2 x Base
1 x Base Solid

Cut as many Signs and Stencils as desired.
Gingerbread House

Finished size - 11 inches x 11 inches

Cutting List
Cut from construction board
1 x Base
1 x Chimney Snow
1 x Chimney
1 x Door Snow
1 x Door
1 x Gingerbread Man
1 x Gingerbread Woman
1 x House Base
1 x House Embellishments
1 x House
1 x Roof Snow
1 x Round Window
1 x Snow Ground
2 x Sweet Embellishments
1 x Window 1 Snow
1 x Window 1
1 x Window 2 Snow
1 x Window 2

1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section on both sides with card or paint. Allow to dry.

3. Use an alcohol marker or paint to colour the edges of each section.

4. Layer up the pieces to create the Gingerbread House.
Christmas Tree Shelves

Finished size - 40 inches x 16 inches

Cutting List
For each Shelf
Cut from construction board
1 x Shelf
1 x Side 1
1 x Side 2

1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section on both sides with card or paint. Allow to dry.

3. Use an alcohol marker or paint to colour the edges of each section.

4. Start with Layer 1. Glue the Side 1 piece on top of the Shelf piece along one side. This should be the full length of the side of the Shelf.

5. Glue the Side 2 piece onto the other side of the Shelf. The flat side should meet up with the Side 1 piece to form a corner.

6. Glue the Layer 2 Shelf on top of the Sides.

7. Repeat these steps and keep working up the layers.

8. Decorate with Embellishments.
**Rustic Wreath**

*Finished size* - 12 inches x 11.5 inches

1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section on both sides with card or patterned paper. Allow to dry.

3. Use an alcohol marker to colour the edges of each section.

4. Ink and shape your chosen embellishments.

5. To make the Wooden Logs, either draw the tree rings using the Wooden Log Drawing files using your Cutting Machine. Then open the corresponding cutting file and scan the drawn piece into your machine. Align the cutting file and cut.

6. Alternatively, cut the Wooden Log out of card. Cut the matching Stencil file out. Stencil the tree rings onto the Log piece.

7. Arrange all the Embellishments onto the Base piece and glue in place.

**Cutting List**

1 x Base
(Cut from either 2/3 layers of construction board or card)

Cut as many Embellishments as required.
Belly Boxes

Finished size - 12.5 inches x 6 inches

Cutting List

- Box
  - 1 x Back
  - 1 x Base
  - 1 x Front
  - 1 x Side 1
  - 1 x Side 2
  - 1 x Back Mat
  - 1 x Front Mat
  - 2 x Sides Mat

Embellishments

- 1 x Feet or Hooves
- 1 x Reindeer or Santa or Snowman

1. Glue the Front, Back and Sides to the Base piece using the tabs.

2. Glue the corresponding Mat pieces to the inside of the Box for strength.

3. Glue your Feet or Hooves to the front of the Box.

4. Glue the Embellishments for either the Reindeer, Santa or Snowman onto the back of the Box.
Drop Out Gift Boxes

**Finished size** - 2.75 inches x 6 inches

**Cutting List**
**For one Box**
- 1 x Box
- 1 x Inside Mat Base
- 4 x Inside Mat Side
- 1 x Lid 1, 2 or 3

1. Build up the Box by folding and securing with gluing the tabs.
2. Glue the Inside Mats onto the inside of the Box.
3. Build the Lid by folding and securing by using the tabs.

Gift Wrap Toolbox

**Wrapping Paper**

1. Using a Stencil from the Wrapping Paper or Stencil folder, stencil the design onto your chosen paper.
2. Repeat the design onto the paper until you have the desired amount of wrapping paper. Allow to dry.
3. Print the stencil onto Gift Tags from the Gift Tag folder to match your wrapping paper.
Table Decorations
Placemats, Coasters, Table Place Names and Drink Rings

Placemats and Coasters:
1. To make a Placemat or Coaster, cut 2/3 layers of construction board.
2. Glue the layers of construction board together to create all of the sections. Allow to dry.
3. Cover each piece with paint. Allow to dry.
4. Use an alcohol marker to colour the edges of each section.
5. Using a Stencil from the Placemat, Coaster or Stencil folder, stencil the design onto the Placemat or Coaster. Allow to dry.
6. Paint the Placemat/Coaster with Mod Podge, to seal the piece and make it waterproof.
Christmas Countdown

**Finished size** - 7.5 inches x 5 inches

**Cutting List**

**For the Cubes (per cube)**
- Cut from construction board
  - 2 x Side 1
  - 2 x Side 2
  - 2 x Side 3

- Cut from card
  - 6 x Cube Mat
  - 1 x Numbers

You will need two Cubes.

**For the Cube Holder**

**Holder**
- Cut from construction board
  - 1 x Back
  - 1 x Base

**Embellishments**
- 1 x Front
- 1 x Santa’s Mittens
- 1 x Shelf
- 2 x Side

- 2 x Mittens Mat
- 1 x Body Embellishments
- 1 x Body Mat
- 1 x Face Embellishments
- 1 x Face Mat
- 1 x Hat Embellishments
1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section on both sides with card or paint. Allow to dry.

3. Use an alcohol marker or paint to colour the edges of each section.

4. To build the Cubes, start with a Side 1 piece. Glue the two Side 2 pieces on opposite sides of the Side 1 piece.

5. Glue a Side 3 piece onto the side of the Side 1 and 2 piece.

6. Slot the other Side 1 piece between your Side 2 and 3 pieces opposite the other Side 1 piece.

7. Glue your last Side 3 piece onto the remaining side.

8. Glue your Numbers onto the sides of the Cube. One Cube should have the Numbers 0, 3, 4, 5, 1 and 2 and the other Cube should have the numbers 0, 6, 7, 8, 1 and 2.

9. For the Cube Holder start with the Base. Glue the Back onto the edge of this.

10. Glue your Side pieces onto either side of the Base.

11. Using your Front piece as a guide glue your Shelf onto the Back and Sides.

12. Glue the Front piece onto the Front of the Base and Shelf.

13. Glue Santa’s Mittens onto the Front of the Sides.

Tree Advent Calendar

*Finished size* - 18.5 inches x 11 inches

1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section on both sides with card or paint. Allow to dry.

3. Use an alcohol marker or paint to colour the edges of each section.

4. Glue the Internal Supports onto the back/inside of Tree Back and Front underneath each row of holes. Allow to dry.

5. Slot the Base pieces into the Slots on the Tree pieces.

6. Slot the Support in place into the rectangles in the top of the Trees. Slot Stopper 1 in place onto the Support and glue in place onto the outside of the Tree. Allow to dry.

7. Glue Stopper 2 in place over Stopper 1.

**Cutting List**

Cut from construction board:
- 3 x Base 1 or Base 2
- 2 x Internal Supports
- 1 x Stopper 1
- 1 x Stopper 2
- 1 x Support
- 1 x Tree Back
- 1 x Tree Front
Santa Stop Here Sign

**Finished size** - 18 inches x 10 inches

1. Glue the layers of construction board together to create all of the sections. Allow to dry.

2. Cover each section on both sides with card or paint. Allow to dry.

3. Use an alcohol marker or paint to colour the edges of each section.

4. Glue the Pole Sides onto the edge of the Base.

5. Glue the Pole Front and Back onto the edge of the Base.

6. Decorate the Sign with Sign Embellishments.

7. Glue the Sign onto the Pole. Allow to dry.

8. Glue the Pole onto the Base. Allow to dry.

**Cutting List**

Cut from construction board
2 x Pole Front and Back
2 x Pole Side
2 x Pole Top and Base
1 x Sign
1 x Sign Embellishments
1 x Base
Angel Tree Topper

Finished size - 10 inches x 4.5 inches

Cutting List
For the Hat
1 x Arms
1 x 1 Face Stencil
1 x Halo
2 x Skirt
1 x Top
1 x 1 Set of Wings
Hair Strips as required

You will also need
1 x Polystyrene Ball
1 x Dowel
1 x Wire

1. Fold along the score lines on the Skirt pieces and the Top piece to make a concertina.

2. Glue the two Skirt pieces together to form a ring.

3. Squeeze the top together and slide onto the dowel. Glue in place. Allow to dry.

4. Glue either end of the Top piece together to form a smaller ring.

5. Squeeze the top together and slide onto the dowel over the top of the Skirt piece. Glue in place.

6. Glue your Arm pieces onto the Top piece.

7. Glue the Wings onto the back of the Top.

8. Using the Stencil, stencil the face onto the polystyrene ball. Using the Hair Strips give your Angel hair by gluing them on as desired.

9. Using the wire attach the Halo to the polystyrene ball.

10. Attach the polystyrene ball to the dowel.
Baubles

All the Baubles will need Ribbon or String in order to hang them.

**Bauble 01**

**Finished size** - 5.75 inches x 4 inches

**Cutting List**

1 x Bauble 1

1. Cut and decorate both pieces while flat.
2. Slot the two pieces together and secure with glue.
3. Loop ribbon or string through the hole.

**Bauble 02**

**Finished size** - 5.5 inches x 4 inches

**Cutting List**

1 x Bauble 2

1. Cut and decorate both pieces while flat.
2. Slot the two pieces together and secure with glue.
3. Loop ribbon or string through the hole.
Bauble 03  
**Finished size** - 4.75 inches x 4.75 inches

1. Fold along the score lines in opposite directions like a concertina.
2. Glue the tabs of the pieces all together, leaving out the final tab.
3. Glue a loop of ribbon or string on the last tab then glue the tabs together to complete the circle.

**Cutting List**  
5 x Bauble 3

---

Bauble 04  
**Finished size** - 4.75 inches x 4.75 inches

1. Fold along the score lines in opposite directions like a concertina.
2. Glue the tabs of the pieces all together, leaving out the final tab.
3. Glue a loop of ribbon or string on the last tab then glue the tabs together to complete the circle.

**Cutting List**  
5 x Bauble 4

---

Bauble 05  
**Finished size** - 4.5 inches x 4 inches

1. Cut and decorate the pieces.
2. Glue the two pieces together.
3. Loop some ribbon or string through the hole.

**Cutting List**  
1 x Bauble 5
Bauble 06
Finished size - 4.5 inches x 4 inches

Cutting List
1 x Bauble 6

1. Cut and decorate the pieces.
2. Glue the two pieces together.
3. Loop some ribbon or string through the hole.

Bauble 07
Finished size - 3.5 inches x 2.25 inches

Cutting List
1 x Bauble 7

1. Cut and decorate the piece.
2. Loop ribbon or string through the hole.

Bauble 08
Finished size - 4 inches x 3.5 inches

Cutting List
2 x Bauble 8

1. Cut and decorate the pieces.
2. Layer the pieces up on the Stocking and glue in place. Repeat to make the other side.
3. Glue the two pieces together so it is double sided.
4. Loop ribbon or string through the hole.
**Bauble 09**  
**Finished size** - 4 inches x 7.5 inches

**Cutting List**  
1. Cut and decorate all the pieces.
2. Glue the Belly and Wing piece onto the front.
3. Loop ribbon or string through the hole.

**Bauble 10**  
**Finished size** - 3.75 inches x 3 inches

**Cutting List**  
1. Fold all the pieces along the score line.
2. Glue one half of the star to another half. Repeat until you have one side left open.
3. Glue a ribbon or string loop into the centre of the star.
4. Glue the final star halves together.

**Bauble 11**  
**Finished size** - 5.25 inches x 3 inches

**Cutting List**  
1. Fold all the pieces along the score line.
2. Glue one half of the tree to another half. Repeat until you have one side left open.
3. Glue a ribbon or string loop into the centre of the tree.
4. Glue the final tree halves together.
Bauble 12
Finished size -
5.25 inches x 3.5 inches

Cutting List
4 x Bauble 12

1. Fold all the pieces along the score line.
2. Glue one half of the shape to another half. Repeat until you have one side left open.
3. Glue a ribbon or string loop into the centre of the shape.
4. Glue the final shape halves together.

Bauble 13
Finished size -
3.5 inches x 2.25 inches

Cutting List
4 x Bauble 13

1. Fold along the score lines for the pieces.
2. Glue the pieces together, leaving the two tabs unglued.
3. Glue in a loop of ribbon or string.
4. Glue the last tabs together to complete the shape.
Bauble 14

**Finished size** - 2.25 inches x 2.5 inches

**Cutting List**
- 2 x Bauble 14
- Snowflakes as desired

1. Loop up the strips on one cross piece and secure them with glue at the top.

2. Glue the second cross piece on the bottom of the first and loop the pieces up to meet the first.

3. Glue a loop of ribbon or string around one disk.

4. Glue the disk with the ribbon or string loop on top of the cross pieces and the other disk on the bottom.

5. Glue on Snowflakes as desired to decorate.

---

Bauble 15

**Finished size** - 3.5 inches x 2 inches

**Cutting List**
- 1 x Bauble 15

1. Cut and decorate while the bauble is flat.

2. Fold along the score lines and glue the Bauble together using the tabs.

3. Loop some ribbon or string through the hole.
Snow Globe Shaker Card

Finished size -
7 inches x 5 inches

Cutting List
1 x Acetate Circle
1 x Base Card
1 x Front Label
1 x Each Globe Scene
1 x Inside Cover
1 x Penguin Detail
1 x Penguins
1 x Snow Globe Base
1 x Snow Globe Front
Shaker Snow as desired

You will also need
Foam Tape

1. Cut and decorate all the pieces before building.
2. Glue the Globe Scene 1 on the Back of the Base Card hole.
3. Glue Scenes 2-4 on top of Scene 1.
4. Glue the Penguins and Penguins detail on top of the Scenes.
5. Glue the Acetate Circle onto the Back of the Snow Globe Front.
6. Using foam tape stick the Snow Globe Front on top of the Scenes, making sure to add in the Shaker Snow pieces. Make sure there are no gaps in the foam tape to let the Shaker Snow out.
7. Glue the Front Label onto the Snow Globe Base, then stick this to the front of the Card using the
Christmas Eve Card

Finished size - 5 inches x 5 inches

1. Fold and glue the 3D Base.

2. Decorate and glue in the Inside Scene pieces into the 3D Base, starting with Inside Scene 1 and finishing with Inside Scene 4. Foam Tape can be used to add more dimension.

3. Fold the 3D Front Cover and place it over the 3D Base, gluing the sides of the 3D Front Cover to the sides of the 3D Base.

4. Glue the 3D Base to the front of the Base Card.

8. Glue the Inside Cover onto the inside cover of the Card to hide any pieces.

same foam tape to give it the same height as the Snow Globe Front.
Christmas Street Card

Finished size - 9 inches x 8.5 inches

Cutting List
1 x Card Base
1 x Side 1
1 x Side 1 Decorative Mat
1 x Side 2
1 x Side 2 Decorative Mat
1 x Side 3
1 x Side 3 Decorative Mat

Christmas Font

A B C D E F G H I J K L M
N O P Q R S T U V W X Y Z

A B C D E F G H I J K L M
N O P Q R S T U V W X Y Z
December Wishes

Festive Font